



*Upper Bay Counseling & Support Services, Inc.*  
*Board of Directors*

**Mission Integrity Policy #6**

Any proposal to change the legal footprint of the Corporation will require the approval of the UBCSS Board of Directors. This includes, but is not limited to, formation of a separate but related corporation (e.g., HUD projects such as High Street Homes) or formation of a subsidiary. The board will want to ensure the proposed action is consistent with UBCSS's mission, solvency, sustainability, non-profit status, tax exempt status, articles of incorporation, and by-laws. To the extent that this legal entity draws in any way on UBCSS resources (capital, staff, management, facilities, etc.) or requires the participation of one or more members of the UBCSS board of directors, the formation of this legal entity will require Board approval.

As appropriate, the board will require a draft proposal that includes:

- Legal entity purpose or mission
- Proposal justification;
- Impact on UBCSS resources, directors, non-profit status;
- Will the directors and/or staff be exposed to additional liability risks?